



Young Adults Helping U

GRANT APPLICATION

Part I: Your Organization

*Name of Organization: _____

Mailing Address: _____

City/Province: _____ Postal Code: _____

*Telephone: _____ Fax: _____

*Email: _____ Website: _____

*Primary Contact: _____ Telephone: _____

**Fields marked with an asterisk are required.*

Questions: Please attach typed or legibly written answers to this document.

1. What are the goals, the mission, the purpose and makeup of your organization?
2. Provide any additional information regarding your organization.

Part II: General Project Information

Project Title: _____

Project Leader(s): _____

Start Date: _____ End Date: _____

Please Specify: Launch Grant / Assistance Grant

Requested Amount (\$): _____ Project Budget (\$): _____

Questions: Please attach typed or legibly written answers to this document.

1. How does this project involve the youth of West Vancouver?
- *What is the role and number of youth involved?*
2. What issues or concerns of West Vancouver youth will this project address and how?
3. What issues or concerns of other groups will this project address and how (if any)?
4. Does this project require other assistance besides money, in what form?
5. Optional: What is the role of adults in the project and in the organizational element?

Part III: Specific Project Information

Information: Please attach typed or legibly written answers to this document. You may choose to combine the required information into a project outline. Be concise.

1. Provide a specific and detailed description of the activities that will be undertaken.
2. Provide a project budget that states where the requested grant would be utilized.
- *You may use the attached budget outline sheet.*
3. Provide a specific and detailed action plan, what you want to accomplish and by when.
- *Include short term and long term objectives or goals.*
4. Provide any additional information regarding your project.

Part IV: Eligibility

Eligibility of Organization / Project

1. Applicants must have charitable status, or be sponsored by an organization that is a registered as a charity. This may be a school, service club, church or other community group. Grants are not made to individuals or businesses.
2. Sponsors must assume the legal and financial responsibility for the project.
3. The project must benefit the youth of West Vancouver.

Eligibility of Grant

1. The potential grant cannot be applied to cover 100% of a project's expenses.
2. The potential grant cannot be applied to cover previous project expenses that are incurred prior to the council's decision date.