



WEST VANCOUVER COMMUNITY FOUNDATION

1846 Marine Drive, West Vancouver, B.C. V7V 1J6 Phone: (604) 925-8153 Fax: 604-925-7220
Email: westvanfoundation@telus.net www.westvanfoundation.com

GRANT GUIDELINES

Eligible Organizations:

Eligible applicants must be registered charities (under the Income Tax Act) or sponsored by an organization that is a registered charity.

Eligible Projects:

The Foundation provides support to a wide range of projects that operate in, or are of direct benefit to the citizens of West Vancouver. Grants are made for projects with special emphasis on health, education, the arts, social services and West Vancouver's physical environment. The Foundation will consider requests for:

1. Operating costs for projects
2. Capital costs (i.e., construction, renovation or equipment purchases)

Guiding Principles:

1. Projects or programs should operate in, or be of direct benefit to the citizens of West Vancouver.
2. Projects should mobilize or expand the skills of West Vancouver residents. Where appropriate those affected by the initiative should be involved in the development and implementation of the project.
3. Significant and appropriate support from other funding sources (including the community) should be evident.
4. Preference will be given to programs that focus on volunteer involvement.
5. Projects that will be ongoing after the grant's end should provide realistic plans for longer-term funding. The Foundation normally limits funding to any one project to three years.
6. Grant recipients should be prepared to participate as volunteers at Foundation special events.

Ineligible Requests:

1. 100% of a project's costs.
2. An organization's operational overhead.
3. Expenses incurred prior to the grant application date.
4. Debt retirement or reserves; mortgage pay-downs; conferences, competitions, symposia, or travel to/attendance at such events.
5. Fund-raising costs.
6. Funding for Endowments.
7. Requests that could be construed as having political, religious, commercial, or ethnic or racial overtones.

Successful grant applicants are required to complete and provide the Foundation with an Accountability Form based on their project.

Grant Application Deadlines:

Completed applications should be submitted to:

West Vancouver Community Foundation
1846 Marine Drive
West Vancouver, BC, V7V 1J6

Attn: Grants Committee

Fax: 604-925-7220
E-Mail: westvanfoundation@telus.net

The Foundation adjudicates applications twice a year. Applications must be received by:

March 15th
October 15th

For Further Information contact:

Executive Director
West Vancouver Community Foundation
1846 Marine Drive
West Vancouver, BC
V7V 1J6

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